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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16654.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of **Agriculture Department, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below :

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/ Hours / Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Director Agriculture**	Insecticides/ Pesticides License to the applicants under the Insecticide Act,1968	30 days	Licensing Officer as provided u/s 12 of the Insecticides Act,1968	Director Agriculture	Secretary Agriculture (State Govt.)	
2	**-do-**	Addition/ Amendment of item(s) in the license for Insecticides	20 days	Licensing Officer	-do-	-do-	
3	**-do-**	Change of firm's Name/ Proprietorship/Premises (Pesticide)	20 days	-do-	-do-	-do-	
4	**-do-**	Issuance of Duplicate License of Insecticides/ Renewal of License for sale of Insecticides	30 days	-do-	-do-	-do-	

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(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Agriculture Department, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid,

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory, Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16660.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Service, Designated Officer for providing this service, First Appellate Authority, Second Appellate Authority and the stipulated time-limit, in respect of **Office of Assistant Controller (F&A) Rents, Union Territory, Chandigarh**, for the purpose of the Acts ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/ Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Office of Assistant Controller (F&A) Rents**	Issuance of No Demand Certificate (after vacation of Govt. House)	21 days	Section Officer	Assistant Controller (F&A) Rents	Special / Joint/ Additional Secretary House Allotment Committee	The Work Inspector shall submit the vacation report to the Secretary House Allotment Committee and the AO (Rents) within 02 days of its issuance

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Office of Assistant Controller (F&A) Rents, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said service, under the Acts ibid.

Chandigarh dated
the 4th December, 2025

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Union Territory, Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16666.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and 28/67/1-IH(9)-2025/13540 dated 29.09.2025 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of **Chandigarh Pollution Control Committee, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below :

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/ Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Chandigarh Pollution Control Committee**	Grant of consent/ Authorization to Establish/ Operate units falling under Red Category	45 days	Scientist 'E'	Member Secretary, Chandigarh Pollution Control Committee	Chairman, Chandigarh Pollution Control Committee	
2	**-do-**	Grant of consent/ Authorization to Establish/ Operate units falling under Orange Category	30 days	Scientist 'B'	-do-	-do-	
3	**-do-**	Grant of consent/ Authorization to Establish/ Operate units falling under Green Category	21 days	Assistant Environmental Engineer	-do-	-do-	
4	**-do-**	Grant of Authorization under Solid Waste Management Rules, 2016	21 days	-do-	-do-	-do-	
5	**-do-**	Grant of Authorization under Hazardous & other Waste (Management & Transboundry Movement) Rules, 2016	21 days	-do-	-do-	-do-	
6	**-do-**	Registration under Plastic Waste Management Rules, 2016	21 days	-do-	-do-	-do-	
7	**-do-**	Grant of Authorization under Bio-Medical Waste Management Rules, 2016	21 days	Scientist 'B'	-do-	-do-	
8	**-do-**	Authorization under Construction and Demolition Waste Management Rules, 2016	21 days	Assistant Environment al Engineer	-do-	-do-	
9	**-do-**	Authorization under E-Waste (Management) Amendment Rules, 2022	21 days	-do-	-do-	-do-	
10	**-do-**	Registration for Dealers under Batteries (Management & Handling) Rules, 2022	21 days	-do-	-do-	-do-	

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Chandigarh Pollution Control Committee, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory, Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16657.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of Department of **Animal Husbandry And Fisheries, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below :

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours /Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Department of Animal Husbandry and Fisheries**	Issue of Post – mortem Report of animals/birds	02 days	Veterinary Officer	Joint Director (AH & F)	Director (AH & F)	
2	**-do-**	Issue of Health Certificate of birds	01 day	-do-	-do-	-do-	
3	**-do-**	Issue of Health Certificate of Animals (pets and large animals)	03 days	-do-	-do-	-do-	
4	**-do-**	International and Domestic Animal Transport Certificate	01 day	-do-	-do-	-do-	
5	**-do-**	Verification regarding Vaccination of pet Dogs for getting registered with Municipal Corporation, U.T. Chandigarh	01 day	-do-	-do-	-do-	
6	**-do-**	Attendance of Emergencies	01 day	Veterinary Inspector/ Veterinary Officer	Joint Director (AH & F)	Director (AH & F)	
7	**-do-**	Attendance of Routine Cases	01 day	-do-	-do-	-do-	
8	**-do-**	Prophylactic mass vaccination of animals against dreaded contagious diseases	07 days	Veterinary Inspector	Veterinary Officer	Joint Director (AH)	
9	**-do-**	Prophylactic & post bite Anti-rabies vaccination	01 day	-do-	-do-	-do-	
10	**-do-**	Issue of Vaccination Certificate of Animals	01 day	Veterinary Officer	Joint Director (AH)	Director (AH)	

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11	**-do-**	Issue of Vaccination Certificate of Birds	01 day	-do-	-do-	-do-	
12	**-do-**	Artificial Insemination of Cows and Buffaloes to improve the existing germ plasma and to increase productivity	01 day	Veterinary Inspector/ Veterinary Officer	-do-	-do-	
13	**-do-**	Issue of Licenses to public for angling at Sukhna Lake as a 'Sport Activity'	01 day	Veterinary Inspector	-do-	-do-	

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Animal Husbandry and Fisheries, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory,Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16663.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of **Chandigarh Housing Board, Chandigarh**, for the purposes of the Acts, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Chandigarh Housing Board**	Issuance of No Objection Certificate for transfer of lease rights:- With Consideration Between husband and wife Within blood relation	20 days	Branch Head (AO)	Secretary, Chandigarh Housing Board	Chief Executive Officer, Chandigarh Housing Board	Excluding the period of public notice
2	**-do-**	Mutation of property on the basis of:- Sale Deed/ Transfer Deed/Gift Deed etc. (for free hold properties only) Deed of transfer of lease hold rights (in case of lease hold properties)	20 days	-do-	-do-	-do-	-do-
3	**-do-**	Transfer on the basis of: a) Intestate Demise b) Registered Will c) Probated Will	25 days	-do-	-do-	-do-	-do-
4	**-do-**	Issuance of duplicate copy of allotment letter, possession slip and physical possession form	30 days	-do-	-do-	-do-	-do-
5	**-do-**	Conversion from lease hold to free hold in respect of dwelling units	30 days	-do-	-do-	-do-	

6	**-do-**	Execution of Lease Deed	15 days	-do-	-do-	-do-	
7	**-do-**	Un-earned increase shall be calculated and intimation thereof shall be given to the office of Registrar Co-operative Societies on receipt of request from them	15 days	-do-	-do-	-do-	
8	**Chandigarh Housing Board**	Issuance of Allotment letter alongwith physical possession	15 days	Branch Head (AO)	Secretary, Chandigarh Housing Board	Chief Executive Officer, Chandigarh Housing Board	
9	**-do-**	Issuance of No Dues Certificates	15 days	-do-	-do-	-do-	
10	**-do-**	Issuance of Lump sum payment certificate	15 days	-do-	-do-	-do-	
11	**-do-**	Issuance of Interest component certificate	15 days	-do-	-do-	-do-	
12	**-do-**	Issuance of permission for mortgage of residential and commercial properties of CHB	25 days	-do-	-do-	-do-	
13	**-do-**	Refund of Earnest money or other deposits made	30 days	-do-	-do-	-do-	AS per terms & conditions of the scheme
14	**-do-**	Application for finalization of payments	15 days	Accounts Officer/ Concerned Branch in-charge	-do-	-do-	

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, **Chandigarh Housing Board, Chandigarh** or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory,Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16682.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of the office of the **Forests & Wildlife, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/ Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Forests & Wildlife**	NOC/ Comments to be sent to District Magistrate for issuing Arms License	15 days	Concerned Range Forest Officer	Deputy Conservator of Forests	Chief Wildlife Warden/Chief Conservator of Forests	
2	**-do-**	Approval/ Disapproval to a tree cutting proposal	10 days	-do-	-do-	-do-	
3	**-do-**	Wildlife Patrolling (Man Animal Conflict)	24Hrs.	-do-	-do-	-do-	

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Office of the Forests & Wildlife, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory,Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16678.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022, No. 28/67/1-IH(11)-2022/19025, dated 29.11.2022 and No. 28/67/1-IH(11)-2023/4037 dated 22.03.2023, and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of the office of the **Food & Supplies And Consumer Affairs And Legal Metrology, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	**Food & Supplies**	Enrolment under Direct Benefit Transfer (DBT) Scheme	10 days	Assistant Food & Supplies Officer	District Food & Supplies Officer	Joint Director Food & Supplies	
2	**-do-**	Addition/ Deletion of members	04 days	Concerned Area Inspector	-do-	-do-	
3	**-do-**	Change of Address	04 days	-do-	-do-	-do-	
4	**-do-**	Change of Head of Family/ change of name	02 days	-do-	-do-	-do-	
5	**-do-**	Surrender from DBT Scheme	02 days	Assistant Food & Supplies Officer	-do-	-do-	
6	**Legal Metrology Wing**	Standardization of commercial, Weights & Measures in the Working Standard Laboratory	01 day	Inspector Legal Metrology	Additional Controller, Legal Metrology	Controller Legal Metrology	
7	**-do-**	Verification and Stamping of Weights and Measuring Instruments	01 day	-do-	-do-	-do-	
8	**-do-**	Issue of Licenses to Manufacturers/ Repairers/ Dealers of Weighs and Measuring Instruments	30 days	-do-	-do-	-do-	
9	**-do-**	Renewal of Licenses of Manufacturers/ Repairers/ Dealers of Weights, Measures, Weighing and Measuring Instruments	30 days	-do-	-do-	-do-	
10	**-do-**	Registration Certificate as Manufacturer/ Packer/ Importer	30 days	-do-	-do-	-do-	

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(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Food & Supplies and Consumer Affairs and Legal Metrology, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16674.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and No. 28/67/1-IH(11)-2022/19025, dated 29.11.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of the office of the **Excise & Taxation, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	**Excise & Taxation**	Grant of Registration Certificate under GST Act	15 days	Excise & Taxation Officer-cum-Proper Officer	Additional Excise & Taxation Commissioner (GST Appeal)	Attached with Punjab GST Tribunal	If Proper officer fails to take any action, the same shall be deemed to have been approved, as per provisions of the CGST Act, 2017
2.	**-do-**	Amendments in GST Registration	22 days	-do-	-do-	-do-	-do-
3.	**-do-**	Refund of GST	60 days	-do-	-do-	-do-	
4.	**-do-**	L-50 Permit	07 days	Excise & Taxation Officer/ Asstt. Excise & Taxation Commissioner/ Collector (Excise)	Excise & Taxation Commissioner-cum-Financial commissioner	Secretary Excise & Taxation	
5.	**-do-**	Issuance of online permits for import/Export and Local sale of spirit & IMFL	03 days	Excise & Taxation Officer(Excise)	Assistant Excise & Taxation Commissioner	Collector (Excise)	
6.	**-do-**	Permit for industrial Alcohol to Chemical Industries etc.	07 days	Excise & Taxation Officer/ Asstt. Excise & Taxation Commissioner/ Collector (Excise)	Excise & Taxation Commissioner-cum-Financial commissioner	Secretary Excise & Taxation	
7.	**-do-**	Bar license to clubs/ Restaurants	15 days after receiving NOCs from SP office, Estate office and MC office	Excise and Taxation Officer (Excise)	Assistant Excise & Taxation Commissioner	Collector (Excise)	Letter for obtaining NOCs shall be sent within 07 days.
8.	**-do-**	Beer Bar/ Drought Beer Bar License	15 days after receiving NOCs from SP office, Estate office and MC office	-do-	-do-	-do-	-do-

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9.	**-do-**	License to Marriage Palaces/ Banquet Halls/ Community Hall etc for serving liquor	07 days	-do-	-do-	-do-	
10.	**-do-**	Brand/Label Registration	30 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
11.	**-do-**	Excise Verification Certification (EVC)	05 days	Excise & Taxation Inspector	Excise & Taxation Officer	Assistant Excise & Taxation Commissioner	
12.	**-do-**	L-1C (Wholesaler of Indian Beer)	30 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
13.	**-do-**	L-2D (Retail vend of Imported Wine, Indian Wine and Imported Beer for consumption of the premises)	30 days	-do-	-do-	-do-	
14.	**Excise & Taxation**	L1-C1 (Wholesaler of Ready to Drink (all Flavours to be treated as single brand)	30 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
15.	**-do-**	L-10AA (Retail sale of Wine for consumption on the premises)	45 days	-do-	-do-	-do-	
16.	**-do-**	L-10C (Retail sale of Beer to be manufactured by Microbrewery)	45 days	-do-	-do-	-do-	
17.	**-do-**	L-4A, L-5A (Retail sale of Beer, Wine and Ready to Drink in Restaurant/Bar)	45 days	-do-	-do-	-do-	
18.	**-do-**	L-12C (License for the retail vend of Foreign Liquor including Beer, Wine and Ready to Drink Beverages at club or in the lawns attached to that Club)	21 days	-do-	-do-	-do-	
19.	**-do-**	L-42B (A permit for the possession of rectified spirit)	15 days	-do-	-do-	-do-	
20.		Export Permit	10 days	Excise Inspector	Excise & Taxation Officer	Assistant Excise and Taxation Commissioner	
21.	**-do-**	L-1B (Wholesaler of Indian Made Foreign Liquor)	30 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
22.	**-do-**	L-3A, 4A, 5A (Retail sale of Beer, Wine and Ready to Drink in Hotel/Restaurant/ Bar with Rooms)	45 days	-do-	-do-	-do-	

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23.	**-do-**	L-3, L-4, L-5 (Retail sale of Foreign Liquor including beer, wine and ready to drink beverages, in a Hotel/Restaurant/ Bar with Rooms)	45 days	-do-	-do-	-do-	
24.	**-do-**	Registration for VAT/CST	i) Registration for VAT As per applicable Act and Rules, the relevant extract of the same is reproduced as under "The Registration certificate and its copies shall be issued within 30 days of submission application, complete in all respects, indicating the name of the additional place or places of business ii) Registration for CST No stipulation with regard to time limit for the services is provided to the best of knowledge	ETO	DETC Appeal	CHD VAT Tribunal	Reference :- Registration on for CST under Central Sales Tax, 1956 read with Central Tax (Registration and Turnover) Rules, 1957.
25.	**-do-**	L-1D (Wholesaler of Indian Wine)	30 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
26.	**-do-**	L1-DF (Wholesaler of Imported Wine)	30 days	-do-	-do-	-do-	
27.	**-do-**	L-1F (Wholesaler of Imported Foreign Liquor and Imported Beer)	30 days	-do-	-do-	-do-	
28.	**-do-**	L-5D (Registration for Banquet Hall)	13 days	-do-	-do-	-do-	
29.	**-do-**	L-42A (Permit for the possession of denatured spirit)	17 days	Collector (X)	Excise & Taxation Commissioner	Secretary Excise & Taxation	
30.	**Excise & Taxation**	L-12A (Temporary License for Retail Vend of Foreign Liquor at a place of Entertainment)	21days	-do-	-do-	-do-	
31.	**-do-**	Issuance of Statutory Forms	No stipulated time limit	ETO	DETC Appeal	Chd VAT Tribunal	Reference : As per Chandigarh Administration website with regard to filing VAT e-returns online, the concerned taxable person applies online for statutory forms CF &

							H Forms as per period of limitation prescribed under provisions of law. It is pertinent to mention that e-receipt is generated and further necessary action is taken by the concerned designated officer.

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Excise & Taxation Department, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory, Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16670.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of the office of the **Civil Engineering, Union Territory, Chandigarh**, for the purposes of the Acts, ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	**Civil Engineering**	Road Cut	30 days	Sub Divisional Engineer	Executive Engineer	Superintending Engineer	
2.	**Maintenance Wing (Civil Engineering)**	White-wash and Paint/Polish in Govt. Houses	30 days	Junior Engineer	-do-	-do-	However, the service shall be provided as per norms/time span, if any fixed as per the manual of the department
3.	**-do-**	Minor Repairs in Govt. Houses	10 days	-do-	-do-	-do-	
4.	**-do-**	Major Repairs in Govt. Houses	30 days	-do-	-do-	-do-	
5.	**-do-**	Renovation of Govt. Houses	90 days	-do-	-do-	-do-	However, the service shall be provided as per norms/time span, if any fixed as per the manual
6.	**Civil Engineering (Public Health)**	Minor repairs of fittings (pipes/taps etc)	02 days	Junior Engineer of the area concerned	Sub Divisional Officer of the area concerned	Executive Engineer concerned/Superintending Engineer	
7.	**-do-**	Leakage in water pipes/taps	01 day	-do-	-do-	-do-	
8.	**-do-**	Replacement of taps	02 days	-do-	-do-	-do-	
9.	**-do-**	Removal of blockage of internal drainage system	01 day	-do-	-do-	-do-	

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10.	**(Horticulture) Engineering Department (Horticulture Division No 2), UT, Chandigarh**	Pruning/Pollarding of trees (upto 60 cm)	14 days	ALO/SDE	Executive Engineer	Superintending Engineer	
11.	**-do-**	Pruning/Pollarding of trees (Girth 60 cm to 120 cm)	45 days	-do-	-do-	-do-	
12.	**(Horticulture) Engineering Department (Horticulture Division No 2), UT, Chandigarh**	Pruning/pollarding of trees (Above 120 cm girth)	30 days	-do-	-do-	-do-	
13.	**Electrical**	Emergency Complaint of partially no light in the house	01 day	Junior Engineer	Sub Divisional Engineer	Executive Engineer	
14.	**-do-**	Major breakdown of electrical supply due to fault in main board and wiring	02 days	-do-	-do-	-do-	
15.	**Electrical**	Replacement of defective material	03 days	-do-	-do-	-do-	
16.	**-do-**	Minor repair of electrical installation/ renovation of partial faulty installation	07 days	-do-	-do-	-do-	
17.	**-do-**	Repair/ replacement of existing system/ fittings/ New Provision/ addition/ alteration. The replacement/ complete renovation shall be carried out only if permitted under CPWD norms	a) Submitting of Estimate within 10 days b) The work shall be carried out within 45 days after receiving of Administrative Approval	Junior Engineer/Sub Divisional Engineer	Executive Engineer	Executive Engineer concerned / Superintending Engineer	

(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Office of the Civil Engineering, Union Territory, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

Chandigarh dated
the 4th December, 2025

Administrator
Union Territory,Chandigarh

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CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 9th December, 2025

No. 28/67/1-IH (9)-2025/16686.—In supersession of Notification No. 28/67/1-IH(11)-2022/3946, dated 08.03.2022 and in exercise of the powers conferred under Section 3 of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014,as extended to the Union Territory of Chandigarh by Government of India, Ministry of Home Affairs, New Delhi vide its Notification No. G.S.R. 1015(E) dated 14.08.2017, the Administrator, Union Territory of Chandigarh is pleased to notify the following Services, Designated Officers for providing these services, First Appellate Authorities, Second Appellate Authorities and the stipulated time-limits, in respect of **Government Medical College And Hospital-32, Chandigarh**, for the purposes of the Acts, ibid, as detailed below:

Sr. No.	Name of the Department/ Office/Wing	Name of the Service	Stipulated time limit (Working Days/Hours/ Minutes)	Designated Officer	First Appellate Authority	Second Appellate Authority	Remarks, If any
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	**All Departments of GMCH**	Verification of medical reimbursement bills of U.T., Govt. Employees other than GMCH:32	21 Days	Clerk	HOD	Director Principal	
2.	**-do-**	Issuance of Certificates like Medical Leave and Chronic Certificates	21 Days	Concerned Faculty	-do-	-do-	
3.	**-do-**	Medical Reimbursement Bill of the employees of GMCH-32	90 Days	Assistant Controller-I	Deputy Controller (F&A)	Director Principal	
4.	**Disability Cell**	Issue of Disability Certificate	30 Days	Co-ordinator Disability Cell	Head of concerned department	-do-	
5.	**Forensic Medicine & Toxicology**	Medico Legal Report / Post Mortem Report	03 Days	Head of Concerned Department	Medical Superintendent	-do-	
6.	**Medical Record Department (MRD)**	Case Summary / Insurance Claim Files	15 Days	-do-	-do-	-do-	
7.	**Concerned Clinical Departments**	Medical Leave / Medical Fitness Certificate	07 Days	-do-	-do-	-do-	
8.	**General Medicine Department**	Dialysis Certificate	05 Days	Concerned Faculty	Head of Concerned Department	-do-	
9.	**Medical Record Department (MRD)**	Issuance of Birth & Death Certificate	07 Days	Sub-Registrar Birth & Death	-do-	-do-	
10.	**-do-**	Correction in Birth & Death Certificate	14 Days	-do-	-do-	-do-	
11.	**-do-**	Addition of Child Name in Birth Certificate	10 Days	-do-	-do-	-do-	
12.	**-do-**	Issuance of Medical Record	15 Days	HOD MRD	Head of Concerned Department	Director Principal	
13.	**-do-**	Refund of Money	05 Days	-do-	-do-	-do-	
14.	**Obstetrics & Gynaecology Department**	Family Planning Certificate	15 Days	Operating Unit Surgeon	-do-	-do-	
15.	**-do-**	Family Planning Failure Certificate	15 Days	-do-	-do-	-do-	
16.	**Academic Branch**	Certificates being issued to the students	15 Days	Registrar Academics	-do-	-do-	

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(i) The stipulated time limit fixed for delivery of services in this notification will start from the date of submission of application alongwith the entire requisite documents/papers correct & complete in all respects

(ii) For all purposes, with regard to implementation of the Punjab Right to Service Act, 2011 and the Punjab Right to Service (Amendment) Act, 2014 as extended to Union Territory of Chandigarh, Head of the Department, Government Medical College And Hospital-32, Chandigarh or his nominee shall be the Nodal Officer in respect of the above said services, under the Acts, ibid.

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CHANGE OF NAME

I, Girish Anand *alias* Girish *alias* Girish Kumar S/o Sh. Arjun Singh R/o H. No. 1357-B, Sector 28-B, Chandigarh, have changed my name to Girish Anand.
[2061-1]

I, Durga Parshad S/o Asha Ram KC R/o # 733, Dera Sahib, Manimajra, Chandigarh, have changed my name to Kulbhadur KC.
[2062-1]

I, Rajneesh Kumar S/o Satish Kumar, R/o House No. 3004, Ajanta Enclave, Sector 51-D, Chandigarh, have changed my name from Rajneesh Kumar to Rajneesh Bansal.
[2063-1]

I, Alisha Garg W/o Sh. Nitish Singla R/o House No. 521, Sector 36-B, Chandigarh, have changed my name Alisha Garg to Alisha Singla.
[2064-1]

I, Kulwinder Kaur Rooparai W/o Kirpal Singh R/o House No. 3506, Sector 32-D, Chandigarh, have changed my name from Kulwinder Kaur Rooparai to Kulwinder Rooprai.
[2065-1]

I, Sameer S/o Saleem Ahmed R/o # 1302, Small Flats, VTC Dhanas, Sector 14, UT, Chandigarh, I have changed my name from Sameer to Sameer Ahmed.
[2066-1]

I, Harsh S/o Jagdish Chand R/o # 2931, Sector 56, Chandigarh (UT), have changed my name from Harsh to Harsh Choudhary.
[2067-1]

I, Shalu Devi W/o Jagjit Singh R/o H. No. 1571/1, Sector 30-B, Chandigarh, changed my name to Shallu.
[2068-1]

I, Harjap Singh S/o Kuldip Singh R/o H. No. 2697, Sector 44-B, Chandigarh, have changed my name from Harjap Singh to Harjap Singh Minhas.
[2069-1]

I, Vineet Rana S/o Late Bakshish Singh Rana # 2339, Sector 24-C, Chandigarh, have changed my minor son name pourush Raizada to Pourush Rana.
[2070-1]

I, Vineet Rana S/o Late Bakshish Singh Rana # 2339, Sector 24-C, Chandigarh, have changed the name of my minor son from name Samyak Raizada *alias* Parth Raizada to Samyak Rana.
[2071-1]

I, Nitin Kumar S/o Late Ram Sarup # 12, Block No. 2010, Sector 32-C, Chandigarh, have changed my minor son's name from Shivay Jajoriya to Shivay Kumar.
[2072-1]

"No legal responsibility is accepted for the contents of publication of advertisements/public notices in this part of the Chandigarh Administration Gazette. Persons notifying the advertisements/ public notices will remain solely, responsible for the legal consequences and also for any other misrepresentation etc. "

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